

### **Terms and Conditions**

#### **Registration**

Registrations for the Young Leaders Network Reunion are handled electronically by Lil Regie Ltd. Once registration is received, confirmation will be emailed to you. A permanent record of this is maintained and we can re-issue these items if yours get lost.

#### **Payment**

Early bird registration is \$250.00+GST and closes on 30 November 2011. From 1 December 2011, the registration fee is \$300.00+GST. The last day of registration is 31 January 2012 or once we've reached full capacity.

Registration fees can be paid by credit card or invoice. If you request to pay by invoice, you will receive an invoice within 5 working days. Payment must be made within 7 days of receipt of invoice. If payment is not received within 7 days, your registration will be cancelled and you will be required to re-register (if places are still available).

#### **Cancellations and refunds**

The registration fee, (less \$50 administration charge), is refundable for cancellation received in writing before 31 December 2011. No refunds will be issued after 1 January 2012, as Asia New Zealand Foundation will incur costs after this date.

#### **Responsibilities**

All participants agree to take part in all scheduled activities and events at the reunion.

Participants will act in a professional manner at all times as an ambassador for the Asia New Zealand Foundation.

Participants should also refer to the Young Leaders Network Code of Conduct.

Participants agree that photos taken during the reunion's scheduled activities and events may be used in Asia New Zealand Foundation promotional and publicity materials.

#### **Changes to content, postponement, cancellation**

In the unlikely event of cancellation our liability is limited to the return of paid fees. The event organisers may alter the times, dates and speakers of events by notice to you at any time. While we are sorry if this causes inconvenience, Asia New Zealand Foundation will not be liable for any loss, damages or sadness arising from such changes.

#### **Travel changes and cancellations**

Participants should consider taking out personal travel insurance. Asia New Zealand Foundation is not responsible or liable to the participant for any loss, damage or injury to property or person resulting from travel services or transport. All dates, times, itineraries and carriers are subject to change and Asia New Zealand Foundation is not responsible for any inconvenience or damage suffered by the participant by reason of adjustment of travel schedules.

#### **Baggage and person property**

Asia New Zealand Foundation has no liability to the participant for loss or damage to baggage or personal property of the participant. The participant acknowledges and agrees that any claim it brings against a carrier for damage to or loss of the participant's property will be limited and subject to the terms of the ticket/s or contract of carriage issued to the participant by the airline or other purveyor of transport.

#### **Medical**

Asia New Zealand Foundation is not responsible for payment or reimbursement of any medical expenses incurred by the participant during the reunion or after the participant returns home, irrespective of whether or not such expenses are related to conditions which arose during the participant's participation at the reunion.

If you're read through this, congratulations! Email Melanie at [mcrawford@asianz.org.nz](mailto:mcrawford@asianz.org.nz) and a chocolate fish is yours on arrival at the reunion.